

## Privacy Notice

### for Shareholders and Their Representatives

P.S.P. Specialities Public Company Limited and subsidiaries ("**Company**") giving highest precedence to protect the Personal Data of Shareholders and their Representatives (Hereinafter called, "**you**") to ensure that your Personal Data is protected according to the Personal Data Protection Law. Therefore, the Company has established this Privacy Notice to inform you of the details related to the Collecting, Use and/or Disclosure (Hereinafter called, "**Processing**") as well as your rights of your Personal Data as owner, the detail as follows:

#### 1. Purpose of Collecting, Use and/or Disclosure.

The Company may collect, use and/or disclose your Personal Data under the lawful basis for the various purpose as follows,

No.	Purpose	Lawful Basis
1.1	<b>For management of shareholders registration including for issuance of proxy by shareholders as well as other relevant activities</b> pursuant to the Public Limited Company Law and the Securities and Exchange Law and or other relevant Laws.	Legal Obligation
1.2	<b>For payment of dividend to shareholders</b>	Legal Obligation
1.3	<b>For holding the General Meeting and the attendees register of shareholders including the related organizing of such meetings</b> for example; to register the attendees of the meetings, to confirm the attendees identity, to record the resolution of the meetings for instance.	Legitimate Interest



No.	Purpose	Lawful Basis
1.4	<b>For recording of images, audio and video recordings during the meetings</b> for the benefit of broadcasting the meeting via Company website and through other Company communication channels or to facilitate the attendees of the meetings to rerun in after or for the public relation of Company or for other benefit of the attendees of the meetings	Legitimate Interest
1.5	<b>For recording the meeting and to arrange the minute of meeting for submission to the relevant authorities</b> such as the Stock Exchange of Thailand, Company Legal Consultant, and to publicize via Company website and other communication channels.	Legitimate Interest
1.6	<b>for the preparation of activities, to organize the event, to facilitate shareholders as deem appropriated, such as issuing the newsletter, selecting the eligible participants, preparation of venue,</b> the preparation of food and beverage or preparation of transportation or keepsake for instance.	Legitimate Interest
1.7	<b>For any management regarding to provide any right and benefit</b> such as the right for subscription and/or convertible for the Company shares, request change and/or issuance of dividend payment cheques for instance.	Legitimate Interest
1.8	<b>For being the Database for Company's Stakeholders and or for being the information for the relationship administering and for any coordination with Company including for opinion survey for analysis and improvement of Company's operation.</b>	Legitimate Interest
1.9	<b>For risk management and internal control, monitoring supervisory including internal audit, good corporate governance and for internal organization management.</b>	Legitimate Interest



No.	Purpose	Lawful Basis
1.10	<b>For the purpose of establishing the right to legal claim, for compliance with or exercise any legal claim or for raising any defense against any legal claim, for proceeding any litigation and including for execution of the judgement</b>	Legitimate Interest
1.11	<b>For compliance with legal obligations, orders of the competent and legally authorities or any competent official</b> such as to comply with summon, court injunction, police officers, prosecutors, government authorities and for reporting or disclosure any information to government bodies or independence entities.	Legal Obligation

The Company would like to inform you that the Personal Data collected by Company for the purposes of payment of dividend to shareholders, management of shareholders registration, and including issuance of proxy are necessary for Company to comply with the applicable law as well as to comply with the Public Limited Company Law, and Securities and Exchange Law. If you do not provide such necessary Personal Data, Company may unable to manage relationship between you and Company including any benefit (if any) of shareholders.

## 2. Personal Data Collected by the Company

The Company will collect your Personal Data by requesting from you directly, such as by have you to fill in any formats determined by Company or enquiring data from you or request you to submit any document already containing your Personal Data. However, there may be any some circumstance that Company collects your Personal Data from other sources in order to fulfil the aforesaid purposes such as from the securities registrar.



The Categories of Personal Data collected by Company are as follows;

### 2.1 General Personal Data

- 1) Data used for Identifying you (Identity Data) such as: First Name, Last Name, Identity Card Number, Passport Number, Date of Birth, Gender, Age, Nationality, Signature, Current Photo;
- 2) Your Contact Detail (Contact Data) such as: Address, Phone Number, Email, Line ID;
- 3) Shareholder Data such as: Registration Number, Number of Shares held, the Securities Registrar;
- 4) Financial information (Financial Data) such as: Bank Account Number (used for receiving dividend payment);
- 5) Data regarding to any activity participated with Company such as: Image Recording, Video and/or Voice Recording;
- 6) Other Personal Data such as Voice Recorder, Image or Video Recording via CCTV, Suggestion or Survey.

### 2.2 Sensitive Personal Data

In general, Company do not require to collect any Religion and Blood Type specified in your Identity Card for any specific purpose. In the event that you provide Company the copy of your Identity Card, you are requested to blinding such Personal Data. If you do not blinding of such Personal Data, it will be deemed that you already authorized Company to blinding those Personal Data and such document shall be deemed valid and legally binding in all aspects.

In the event that the Company is required to collect your Sensitive Personal Data. The Company will seek your explicit consent on a case-by-case basis, unless required by law.



### 3. Retention Period of Personal Data

Company shall retain your Personal Data as long as it is necessary for the purposes of Collecting, Use or Disclosure such Personal Data set out in this Privacy Notice. The criteria for establishing the retention period are the duration of relationship between Company and you, the ongoing duration of any interest Company still providing to you, further retaining your Personal Data as necessary period in order to comply with applicable law or within legal prescription for establishing of right to legal claim, to comply with or to exercise the right to legal claim or to raise against any right to legal claim for other courses as specified in Policy and Internal Rules and Regulation of the Company.

### 4. Disclosure of Personal Data

In order to comply with the purposes, set out in this Privacy Notice, Company may disclose your Personal Data to others or organizations as determined below;

4.1 Departments within the Company, including Executives, Directors, Employees, or any internal personnel of the Company to the extent relevant and as necessary for the processing of your Personal Data.

4.2 Government Authorities, Regulator Authorities or other Authorities as prescribed by Law, including the competent officers utilizing power under any applicable laws such as court, police, the Securities and Exchange Commission, Ministry of Commerce, Revenue Department

4.3 Agencies, Contractors, Subcontractors, and/ or other Service Providers providing any operation of Company, such as Shareholder Meeting organizer service providers, service providers for registration/counting/processing of votes at shareholders' meeting, auditors, lawyers, legal consultant, financial institutes appointed as financial advisor or underwriter, insurance companies, banks

4.4 Registrar of shareholders

4.5 Any other person or entity that you consent to disclose your Personal Data to that person or entity.



## 5. Rights of Data Subject

The data subject can exercise the rights under the Personal Data Protection Act B.E. 2562 by the right as follows;

### 5.1 Right to be Informed

When collecting Personal Data from you or receiving Personal Data from other sources. You have the right to know in detail the purposes for which you collect, use and/or disclose your Personal Data and the rights that covered.

### 5.2 Right to Withdraw Consent

In the event that the Company relies on your consent for processing your Personal Data. You have the right to withdraw your consent that you have given to the Company. Unless the withdrawal of consent is limited by law or contract that benefits you. The withdrawal of consent will not affect the processing of Personal Data to which you have already given lawful consent.

### 5.3 Right to Access Personal Data

You have the right to request access to and obtain a copy of your data which is under the responsibility of the Company. Including request to disclose the acquisition of such information that you have not given consent to the Company.

### 5.4 Right for Data Portability

You have the right to request that the Company Transfer your Personal Data to another data controller as required by law.

### 5.5 Right to Object (collecting, use, disclosure Personal Information)

You have the right to object processing of your Personal Data as required by law.

### 5.6 Right to Erasure or Destruction of Personal Data

You have the right to request the Company to delete, destroy or anonymize your Personal Data as required by law.



#### 5.7 Right to Restrict of Processing Personal Data

You have the right to request Company to restrict the use of your Personal Data as prescribed by law.

#### 5.8 Right to Rectification

You have the right to request the Company. Correct your Personal Data to be accurate, current, complete, and not misleading.

#### 5.9 Right to Lodge a Complaint

You have the right to complain to the relevant legal authority. If you believe that the collection, use and/or disclosure of your Personal Data is done in a manner that violates or does not comply with the law.

The Company reserves the right to consider your request to exercise your rights and take action as required by the Personal Data Protection Law.

### **6. Submit or Disclosure of Personal Data Abroad**

Company does not disclose your Personal Data to abroad Countries. Although, The Company may collect your data on the server computer or cloud of the service provider located abroad and may process the data using the software or ready-made application of the service provider abroad. In sending or transferring such information in any case, the Company will comply with the Personal Data Protection Act B.E. 2562.

### **7. Personal Data Security Measure**

The Company provides appropriate Personal Data security measures. To prevent data loss or unauthorized access, erasure, destruction, use, alteration, edit or disclosure of Personal Data, which is in line with the Company's Personal Data Protection Policy announced throughout the organization and guidelines for Personal Data Protection to ensure the security of appropriate processing of Personal Data and to prevent Personal Data breaches. In addition, Executives, Employees, Contractors, Agents,



Consultants and Recipients of information from the Company are obliged to maintain the confidentiality of Personal Data in accordance with the confidentiality measures prescribed by the Company.

## **8. Changes of Privacy Notice**

To update or change this Privacy Notice, the Company may consider making changes as it deems appropriate and will notify you via the Company's website and/or the Invitation Letter for Annual General Meeting of Shareholders and/or the SET's news channels and/or notify you via email.

## **9. Contact Information**

In case of any inquiries or requests regarding Collecting, Use or Disclosure of Your Personal Data, or if you have any complaints, you can contact us through the following channels:

### **The Chairman of Personal Data Protection Working Group**

P.S.P. Specialties Public Company Limited

Address: 100/149 Moo 1 T.Thachin, A.Muang, Samutsakorn, 74000 Thailand

Telephone: 034-820519

Email: [privacy@psp.co.th](mailto:privacy@psp.co.th)

